

BUBBENHALL PARISH COUNCIL

Minutes of the Bubbenhall Parish Council Meeting, Tuesday 9th April 2013 in the Village Hall

Present: Cllr Joanne Shattock (Chair) Cllr Hammon
Cllr Win Nwachukwu Cllr Pratt
Cllr Sam Baker
Cllr Wendy Harrison Rose Woodforth (Clerk)
Cllr Mark Symes
Cllr Steve Haynes
Members of Public: 1

1. **Apologies** were received from Cllr Doody.
2. **Declarations of interest** None.
3. **Minutes of previous meeting on 5th March 2013** were agreed and signed by the Chair.
4. **Matters arising**
All pot holes and blocked drains have been reported to WCC Highways. Clerk to chase again.
5. **Vacancy on Parish Council**
Bob Powell was formally co-opted on to the Council; he signed declaration of acceptance and interests forms and took a seat with the Council for the rest of the meeting.
6. **Gateway Zone**
The anticipated GL Hearn report has still not been received by the District Council. As soon as this is received and the statutory 21 days have passed the Planning Committee will reconvene to decide the Gateway application.

The Chair and Cllr Symes met with Jeremy Wright MP. The Chair reported they discussed the delay to the planned Toll Bar End improvement work, Mr Wright said he will look into it.

Cllr Symes provided a brief update from the Campaign group.
7. **Village Website**
A working group has been set up to oversee the new village website that went live in March. Members include representatives from Bubbenhall Village Events, Bubbenhall Village Hall, Jan Lucas the developer and the Parish Clerk representing both the Parish Council and also the Newsletter Committee. The first meeting will be held this week. Clerk to report back.
8. **Youth Space Project**
The Parish Council has now been formally notified of the successful WREN grant of £37,620 for the Youth Space project. This provides a total of £50,681 for the project (including £10,061 from WDC and £3,000 from Bubbenhall PC).

4 tenders have been received for the project and have been circulated to Councillors prior to the meeting:
 - Midland CSB, Kenilworth, Warwickshire - £58,980 (+ vat)
 - Wicksteed, Kettering, Northants - £55,800 (+ vat)
 - Proludic Ltd, West Bridgford, Notts - £48,119 (+ vat)
 - Husson UK Ltd, Aylesbury, Bucks - £59,999 (+ vat)

Cllr Haynes provided a brief report on the contractors and tender specification.

After much discussion the Council unanimously agreed to use Proludic, who appear to offer best value. WDC confirmed that they had done work for the District Council and that the council were satisfied with the results. Cllr Haynes to go back to Proludic to confirm costs. Cllr Baker to join the working group for the project with Cllrs Symes and Haynes.

The Parish Council expressed concern regarding VAT payments, WREN will pay full grant amount however they will not pay VAT. The PC is able to reclaim the VAT however the PC does not hold enough funds to cover this while waiting for it to be repaid. Cllr Haynes to speak to Proludic.

The Council thanked Cllr Haynes for all his hard work.

9. Finance

9.1 The Clerk presented the financial report (payments and summary schedule attached). Cllrs Baker and Haynes signed cheques. The Clerk announced the Annual Return had been received and that the internal audit will take place this week.

9.2 The Parish Council has received a letter from the Deputy Chief Executive of WDC regarding proposed replacement costs for rural footway lighting. WDC is seeking a sum of £3,577.64 contribution towards replacement costs of 4 street lights. Cllr Hammon stated this was purely discretionary and if WDC did not receive the contribution, the lights will be replaced at some stage. The Clerk reported that several local parishes have also received requests and have declined to contribute. Bubbenhall Parish Council unanimously agreed not to contribute to the costs given the untimely arrival of the request (after the precept had been agreed). Clerk to notify WDC.

9.3 The Council unanimously agreed to ask Graham Johnson to install the new litter bin at a cost of £90 plus VAT. Clerk to organise.

10. Planning

10.1 W/13/0056: Leeming House, 2 Waverley Edge, Leamington Road: Ground floor single storey extension. Permission granted.

10.2 W/13/0059: Fir Cottage, Weston Lane: Variation of condition No.2 imposed on planning permission W/12/0956 granted on 27th September 2012 for the erection of a two storey side extension and single storey rear extension. Permission granted.

10.3 W/13/0265: Malt Shovel Inn, Lower End: Replacement of old steel framed lead glazing with Oak timber windows. The council had no comments on this application.

10.4 W/13/0124: York Barn, Paget's Lane: Use of residential accommodation at The Cart Barn as a separate dwelling independent of York Barn. This application has been refused.

10.5 W/13/0030: Apartment 5, Riverside, Stoneleigh Road: Removal of conditions 5 and 6 of planning permission W/12/0911 (limitation of occupancy). Permission has been refused. Planning appeal notification has been received.

11. Recreation Ground

The playbark ordered after last meeting has been delivered and spread on the play area. Chris Goddard has sheared off the dangerous protruding bolt. Cllr Baker has been looking into wood treatment/preservative for the wooden play trail, ROSPA have stated that no special treatment is necessary and that those available at DIY stores are safe to use, Cllr Baker to speak to Chris Goddard and also order a new aerial swing seat.

12. Reports from meetings attended

Cllr Nwachukwu reported that the scheduled WALC meeting was postponed. Cllr Symes expressed concern he had not received any correspondence regarding HS2 meetings. Clerk to look into this.

Cllr Haynes reported on the recent Village Hall Committee meeting, stating that finances are relatively healthy although the committee is concerned regarding increasing heating and electricity costs.

13. Business from members of the public

- 13.1 A resident has complained about the footpath to Ryton Pools Country Park, with the new pavement from Ryton to the park, the villager queried why Bubbenhall didn't have such a similar wide concrete path. Councillors all agreed that accessibility is a problem. Clerk to contact Highways. Similarly the footpath on the A445 from the Old Rectory to the Orchard Way entrance is dangerous, it is uneven and collects water forcing pedestrians to use the verge therefore walking nearer the main road. Clerk to report to Highways.
- 13.2 Cllr Powell asked whether a warning sign could be sited on the main road coming into the village from Ryton, to notify vehicles pedestrians are crossing. Clerk to contact WCC Traffic department.

14. Parish Matters (AOB)

- 14.1 Cllr Harrison reported on Garden Organic's "get growing" grants that are available. The Clerk to contact Mark Grimes regarding possible allotment availability and Cllr Harrison to speak to Gill Green about possible other local land available.
- 14.2 Cllr Haynes reported a shack has been built just outside the parish boundary close to the River Avon towards Baginton. Cllr Haynes has already reported the matter to the police.
- 14.3 Cllr Symes reported the playing field is still littered with debris from the bonfire. Cllr Baker to ask Chris Goddard to litter pick the site, which Cllr Symes estimated would take 3-4 hours. When the litter has been picked, Clerk to contact Heritage to ask about infilling tractor ruts with topsoil and possible seed.
- 14.4 Cllr Baker reported that litter is covering the verges of the A445 from Leamington to Ryton. Clerk to report to WDC and also Ann Earley regarding the possibility it was landfill lorries using the Weston site.

15. Correspondence not dealt with in other items

- (i) WALC: Section 137 Expenditure limit 2013-14 and updated LTN 9 Handling complaints + invite to new councillor induction training at Binley Woods 27th April
- (ii) WALC: DCLG Grants for Councils and Communities in Neighbourhood Planning 2013 to 2015 – up to £7000 available
- (iii) WALC: Conduct of Annual Parish Assemblies or Town and Parish Meetings
- (iv) WALC: Move to Impose Referendums on Local Council Precept rises above 2% 2014-15
- (v) WDC: Planning Service Peer Review summary of findings
- (vi) WALC: Newsletter
- (vii) Boundary Commission: Final recommendations on the new electoral arrangements for WDC
- (viii) Letter of thanks received from the Bubbenhall Community First Responders.

Date of next meeting 14th May 2013